



Adarsh Shikshan Mandal's
KONARK IDEAL COLLEGE OF SCIENCE & COMMERCE

(Affiliated to University of Mumbai) (Hindi Linguistic Minority College)

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POLICY FOR FINANCIAL SUPPORT TO TEACHING STAFFS TO ATTEND FOPS, RESEARCH WORKS, CONFERENCES, WORKSHOPS, SEMINARS, SYMPOSIA AND MEMBERSHIP FEES

KONARK IDEAL COLLEGE OF SCIENCE & COMMERCE strongly believes that research and quality improvement in the teaching and learning process contributes to classroom excellence. Significant changes in the structure of education have occurred both nationally and worldwide, making learning more accessible. As a result of these changes, teachers must be more adaptable, flexible, and diversified. Faculty members can upgrade their academic knowledge through the platforms provided by Konark Ideal College well- designed Policy related to financial support.

Policy Statement

This programme intends to assist faculty members in advancing their academic careers. The goal is achieved by offering financial assistance to the faculties and encouraging them to attend seminars, symposia, conferences, workshops, and training workshops, presenting research papers in international, national seminars, conferences, providing chapters in books, ISSN, UGC PEER REVIEWED journals, proceedings, with high index This would aid in sharing knowledge, fostering academic growth, increasing collaborations and networking. This also helps to create a conducive environment for academic study: The outcomes of such interactions and interventions would improve teachers' professional and personal effectiveness, resulting in institutional, individual, and student academic achievements

The Policy on Providing Financial Support to the Teachers:

This policy is in force in order to attend participating and presenting conferences, seminars workshops organized by Institutions of National/state/ international repute, Universities and Colleges and towards membership fee of professional bodies.

OBJECTIVES



- To encourage the teaching staff for presentation of research papers in conferences, seminars workshops.
- To support the teaching staff to avail opportunities for discussing the novel developments, the emerging challenges. future perspectives in their fields of interest.
- To support the teaching staff to promote teaching-learning, research. Extension activities and governance through participation in conferences workshops.
- To enhance their academic credentials in line with UGC expectations

POLICY AND GUIDELINES

Major categories for providing financial support to the teachers to promote

- Teaching Learning and related activities
- Research and related academic activities
- Co-curricular, Extracurricular and Professional development Activities

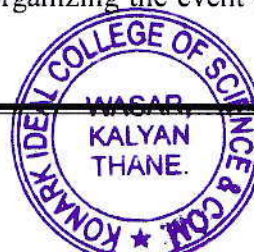
ON DUTY LEAVE

Duty leave may be granted for the following

- Attending conferences, congresses, symposia and seminars on behalf of the college and attending meetings of University and Professional bodies once approved by the Principal.
- Delivering lectures in institutions and universities/colleges at the invitation of such institutions or universities, received by the colleges, and accepted by the Principal
- Taking collaborative lectures, sessions under capacity development as and when deputed by the Principal.
- Participating in a delegation or working on a committee appointed by the University, State Government, the UGC, or any other academic body,
- The duration of leave shall be such as may be considered necessary by the Sanctioning of Principal on each occasion.

ELIGIBILITY

1. Those invited to attend academic conferences/ seminars/ symposia workshops. The level of the programme and the standing of the institution organizing the event should also be



truly international/national/ professional and capable of enhancing skills or adding to the professional accomplishment of the beneficiary

2. Financial assistance may be provided in the following purposes
 - a. For Teachers participating and presenting research paper with ISSN or UGC peer reviewed Journals and proceedings with index rating.
 - b. Those contributing a research paper.
 - c. Those invited to Chair a session. . Those invited under Collaboration Exchange Programmes.
 - d. Those invited to give Symposia W talks/ invited lectures or invited to discuss.
 - e. For enhancing knowledge base through training and attending workshops
3. Professional/ Faculty Development Programmes. Financial support for teaching and non-teaching to attend workshops, FDPs, and conferences to improve their intellectual capacities. .
4. Financial assistance is available, and faculty members are encouraged to attend workshops, trainings, and refresher programmes.

PATTERN OF ASSISTANCE

1. Each eligible teacher is entitled to get reimbursement of 100% of the Registration fees to spend on these activities
2. Late registration fee will not be reimbursed.

Monitoring the Outcome

Reports/Outcome Recording of Such events

- i. Within a week of returning, the staff member must submit a detailed report together with the bills for reimbursement.
- ii. On submission of original copies of air travel tickets, visa, boarding passes, attendance/participation certificates, statement of expenditures, and brief report on the Seminar/Conference/Workshop/ Proceedings, the expenses incurred will be refunded.
- iii. In the case of any training programme attended by the staff, the details of the programme/learning experience should be presented to the respective department within a week of their return.
- iv. Faculty members who attend an international seminar or conference should work on publishing their work in a reputable international journal.
- v. Copies of participation certificates, best paper certificates, and other relevant certificates should be handed over to the Principal.

